

## **Appendix 1**

### **Street Collections – Application Criteria**

#### **Extract from the Council's approved scheme of delegation:**

##### **Public Charitable Collections.**

The grant, refusal and revocation of permits and licences for street collections (flag days) and house to house collections is delegated to the Licensing Manager subject to the provisions below.

Applications for street collection permits will be entertained from either registered charities or from local charitable bodies which directly benefit the population of the borough and will be considered in accordance with the following criteria:-

- a) Aim for no more than one collection each week on average, normally on a Saturday (objective being to maintain a positive response from the public).
- b) Take account of the amount of money collected on previous or other recent occasions and the number of collectors deployed (the objective being to ensure that "prime" collection dates go to societies which have the ability to maximise donations).
- c) Presumption to refuse where applicant has previously failed to submit a return for no good reason.
- d) Ensure that different types of charitable society are represented.
- e) Give preference to locally based groups or national/regional organisations with active local support groups.
- f) Give priority to charities with recognised national collection days such as the British Legion Poppy Appeal.
- g) That in the month of December priority will normally be given to organisations such as Round Table, Rotary and Lions which collect on behalf of local charities.
- h) That when major events take place such as Airbourne, collections in the near vicinity of the event will normally only be permitted when conducted on behalf of charities nominated or agreed in liaison with the event organiser.

The Chairman of the General Licensing Committee is to be consulted on the proposed Annual Calendar of Street Collections and the Mayor is to be provided with a draft copy of the Calendar. The refusal or revocation of a house to house collection licence is to be reported to the General Licensing Committee.